

For Private Member use, such as a birthday party or sports team event:

- Member that books the party MUST be present for the entire duration of the event
- Private parties are those that exceed 10 attendees and are limited to approx 25 attendees.
- You must purchase guest tags in advance for the approximate number of non-member attendees and will be subject to a tag check.
- No private parties after dusk.
- Contact the Colony office to check for availability and to book the space, "permit" will be issued.
- \$25 User fee – Plus \$2/guest that doesn't have a Medford Lakes Colony beach tag. Make checks payable to "Medford Lakes Colony".
- You MUST hire a lifeguard for a 1, 4, 3 Beach or Area 2 or 5. The office will notify the guard staff. The fee is \$15 per hour per guard and payable in advance to the Colony office. Make check or MO payable to "Medford Lakes Colony" – sorry we don't accept cash.
- No Alcohol or grilling is permitted.

This is STRICTLY prohibited by Colony rules and Borough Ordinances The police will be notified and your entire party will be required to leave if alcohol is present.

- Food/drinks must remain in the pavilion area or at the fence line.
- NO DJ's, sound systems or other electronics are allowed.
- No games that use beach space such as horseshoes or moon bounce or slides (the volleyball court may be available, first come first serve, Beach League takes priority for scheduled games)
- You are REQUIRED to clean up and **remove trash from the premises**. Please do not use the trashcans for refuse as they are for the daily use of members at the beaches/properties and should not be filled up from private parties.
- You are responsible for the behavior and actions of your guests. Guests must follow the rules and regulations of the beaches as posted. Your entire party will be asked to leave and must do so if they are not conducting themselves accordingly.

Member Address: _____

Cell phone Number: _____

Event Date: _____

Event Place and Time: _____

Number of People expected: _____

Print name: _____

Member Signature: _____ **Date Signed:** _____

By signing this agreement above listed member in good standing will adhere to the above conditions and all of the rules/regulations of the Medford Lakes Colony subject to referral to the membership committee for violation of terms and conditions of the "Violations Policy" (see the By Laws)