



MLWC c/o Lauren Gormley
79 Tecumseh Trail · Medford Lakes · NJ · 08055
(856) 904-7900 · fallfest.mlwc@gmail.com

RE: Vendor Opportunity

The Medford Lakes Women's Club is pleased to be offering local businesses and young entrepreneurs an opportunity to showcase their goods and services during our annual *Fall Fest* in historic Medford Lakes on Saturday, October 14, 2023 from 11:00am-5:00pm. Our rain date is Sunday, October 15th.

Medford Lakes Women's Club is a not-for-profit, social organization. We work diligently on behalf of our community, in collaboration with the Medford Lakes Colony and the Medford Lakes Borough, to facilitate family friendly events throughout the year. In the past we have been able to sponsor the Medford Lakes Camp, Memorial Park, Boy Scouts and Girl Scouts, families who have experienced traumatic loss, local sports organizations, scholarships, and playground equipment at both Brooks and Hopkins Fields. Our largest and most well-attended fundraiser is our annual Fall Fest... and you are invited to participate!

2023 marks Fall Fest's *thirteenth* year of facilitating family friendly events and cultivating vivid memories within our unique Medford Lakes community. We have grown to host over 1,000+ attendees each year. We showcase our town through a lively, consistent turn out, and your business' presence would only serve to improve the ambiance and excitement that this event brings to our neighbors at home and among the surrounding areas. This will be our third consecutive year including a "Kid's Vendor Row." This year, it will be located right on Trading Post Way! We are excited to showcase the talent of our young entrepreneurs; space will be limited to 12, 5ft spaces! We look forward to welcoming you to our very special town!

Sincerely,

A handwritten signature in black ink that reads "Lauren Gormley". The signature is written in a cursive, flowing style.

Lauren Gormley
Vendor Chair

Please note due to the volume of vendors we anticipate attending, we are planning to stagger set up times. Group 1 can begin at 8:00am and Group 2 can begin at 8:45am. There is minimal driveway access, please be prepared to walk if necessary. If you plan to bring a tent, weights are required to meet state liability rules and regulations. More information regarding set up will be forthcoming.





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MEDFORD LAKES WOMEN'S CLUB FALL FEST VENDOR APPLICATION FORM
OPPORTUNITY LIMITED | APPLICATIONS REVIEWED FIRST COME, FIRST SERVE

2023 Vendor Application Form

Company Name: _____

Contact Person: _____

Phone#: (____) _____

Email: _____

BRIEF VENDOR DESCRIPTION:

(Please include a brief description of your business, including what you make, sell and/or promote.)





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ENCLOSURES:

___ INTEREST FORM - 2 pages total

___ FEE - \$75 for **vendors**, \$10 for **kids vendors** (12 spaces available)

- Check made payable to *Medford Lakes Women's Club*

___ I agree to bring weights for my tent to meet state liability rules and regulations (if applicable).

Kindly return this form and fees to:

Medford Lakes Women's Club
c/o Lauren Gormley
79 Tecumseh Trail
Medford Lakes, NJ 08055

By submitting an application, you agree to the terms and conditions set forth in the accompanying letter.

**Checks will not be cashed until after the event.*

Medford Lakes Women's Club and Fall Fest reserves the right to accept, reject, or prohibit registration for or attendance at its events at any time for any reason. Vendors and attendees expressly assume, and release Medford Lakes Colony, Fall Fest and any affiliates from all risks, claims, damages, losses, and costs and expenses, whether or not reasonably foreseeable, associated with, resulting from or arising in connection with vendor or attendees participation, presence, or sampling of any products at the Event, including, without limitation, all risks of harm, damage, illness (including viruses or illness from any communicable disease or from any sampled products) or injury (including death) to or related to vendor or attendee and his or her person or property. In light of global health concerns due to the novel coronavirus (COVID-19), if Medford Lakes Colony and/or Medford Lakes Women's Club cancels the Fall Fest 2021 event, we will offer three options to vendors in regards to payment: 1.) We will keep your payment and reserve your spot for Fall Fest 2022; 2.) Full Refund; 3.) Donate your vendor fee to Medford Lakes Women's Club. Our registration team will begin processing ASAP; this process may take several weeks. Contact the appropriate event registration team listed above if you have any questions.

